

MSP® Foundation Course

Certificate: MSP® Foundation Course
Duration: 2 or 3 Days
Course Delivery: Classroom, Virtual Classroom

Course ID: PPM2210
Language: English

Course Description:

This two-day course provides participants with a thorough understanding of the Managing Successful Programs (MSP) program management methodology, providing the knowledge needed to confidently understand and explain the use of MSP to manage programs in line with strategic aims of a business and the its day-to-day running.

Delivered by fully accredited trainers and industry leading experts who have extensive experience using MSP, the course includes a relevant, modern case study to help delegates understand how to apply the MSP way of managing programs in the real world. There is also plenty of opportunity for participants to present their exercise results and discuss them with the rest of the class, thus gaining further knowledge from many different points of view, in many different industries.

About MSP

Managing Successful Programs (MSP®) was developed as a best practice guide on Program Management. The guide comprises a set of Principles and a set of Processes for use when managing a program. MSP represents proven program management best practice in the successful delivery of transformational change through the application of program management. MSP is very flexible and designed to be adapted to meet the needs of local circumstances.

The MSP framework is based on three core concepts:

- **MSP Principles.** These are derived from positive and negative lessons learned from program experiences. They are the common factors that underpin the success of any transformational change.
- **MSP Governance Themes.** These define an organization's approach to program management. They allow an organization to put in place the right leadership, delivery team, organization structures and controls, giving the best chance for success.
- **MSP Transformational Flow.** This provides a route through the lifecycle of a program from its conception through to the delivery of the new capability, outcomes and benefits.

Audience

- Newly appointed program managers who may have a background in managing projects, but have not previously operated in a transformational change environment.
- Senior managers who will “sponsor” the change, or perhaps be held accountable for its success.
- Operational managers charged with embedding the change in their area.

- Operational staff undertaking a role in the program or related projects.
- Program office staff (PMO) wishing to build upon their project management knowledge.
- Experienced project managers.
- Those seeking a professional qualification in program management.

Learning Objectives

At the end of this course, participants will gain in the ability to:

- Understand the principles and structure of MSP.
- Understand the benefits of a structured method in a changing environment.
- Explain the MSP process model.
- Understand the MSP themes.
- Draft a Program brief and Vision Statement.
- Propose a Program organization structure.
- Engage with stakeholders at all levels.
- Understand the vision and the blueprint and how they can be applied to the best advantage.
- Apply progress control mechanisms.
- Appreciate the principles of program level quality and risk management.
- Realize the importance of configuration management

Course Logistics

Classroom setting

Whiteboard, flipchart and projector

Maximum 16 participants, no minimum

Prerequisites

Delegates should ideally have experience of managing or working in programs prior to attending. Knowledge of the PRINCE2® project management method is advantageous but by no means mandatory; some exposure to a project management method will aid understanding of how the program works with these projects.

Course Material

Participants receive a copy of the MSP 2011 manual, a copy of the classroom presentation materials and the Participant Workbook, which contains reference material.

About the Examination

This course includes the cost of the foundation examination which is set at 3:00 p.m. during the third day of the course. Exam details include:

- 75 multiple-choice questions
- 1-hour
- Closed-book
- Candidates require a minimum of 35 correct answers (50%) to pass

Course Outline

- MSP® INTRODUCTION & OVERVIEW - What is a program? What is program management? MSP® Structure
- MSP® FRAMEWORK AND CONCEPTS - Principles, governance themes, transformational flow, management strategies and plans.
- VISION - What is a 'vision'? What makes a good Vision Statement?
- IDENTIFYING A PROGRAMME - Program Mandate. Linking to Policy and Strategy. Preparing a Program Brief. Planning to Define the Program.
- BLUEPRINT DESIGN AND DELIVERY - What is a Blueprint, and what does it contain? Developing a Blueprint from the Vision Statement.

- **DEFINING A PROGRAMME** - Creating a Program Definition Document (including the Project Dossier, the Program Plan and the Program Business Case).
- **PLANNING AND CONTROL** - What is a Program Plan and how is it developed? The Project Dossier. Resourcing and scheduling.
- **BENEFITS REALISATION MANAGEMENT** - The key driver for the program. How benefits realization links to achieving strategic objectives. Outcome relationship models and Benefit Maps. Planning for benefits realization.
- **ORGANISATION AND THE PROGRAMME OFFICE** - Organization and leadership. Organizational structure, the key roles and their responsibilities. What is a Program Office and what service does it provide.
- **THE BUSINESS CASE** - Developing, managing and reviewing the program's Business Case.
- **LEADERSHIP AND STAKEHOLDER ENGAGEMENT** - Leadership as opposed to management. How 'leaders' actively engage stakeholders. Analyzing and engaging with stakeholders. Stakeholder maps and matrices.
- **MANAGING THE TRANCHES** - Implementing governance arrangements. Establishing tranches. Managing risks and issues.
- **DELIVERING THE CAPABILITY AND REALISING THE BENEFITS** Coordinating and managing projects on the Project Dossier. Starting and closing projects. Maintaining alignment with the program. Ensuring that project outputs are fit for purpose and can be integrated into operations, so that benefits can be realized. Pre-transition, transition and post-transition activities.
- **QUALITY AND ASSURANCE MANAGEMENT** - Critical Success Factors. The scope of program quality and assurance management. Quality processes. Configuration Management. Quality Management Strategy and Plan. Information Management Strategy and Plan.
- **RISK MANAGEMENT AND ISSUE RESOLUTION** - Principles, approach and strategy for managing risks and resolving issues. Managing and controlling changes in programs.
- **CLOSING A PROGRAMME** - Formal confirmation of completion. Finalizing program information.

Training Material Accreditation Status



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